

MA 21st Century Community Learning Centers (CCLC)
FY12 Data and Evaluation Requirements for Grantees At-A-Glance

- Collect and report enrollment data on *all* students via 21st CCLC Student Data Application: <https://www4.doemass.org>
 - Preliminary School Year DUE: **February 17th**
 - Final School Year DUE: **June 22nd**
 - Summer DUE: **September 14th**

- Measure youth outcomes using the SAYO-Teacher and SAYO-Staff and enter data using the provided excel template and upload ONE file per district to Drop Box Central, 21st CCLC File Exchange: <https://www4.doemass.org>
 - Select two academic areas
 - Select three intermediary SAYO-Teacher areas (must include homework if provided)
 - Select five intermediary SAYO-Staff areas (must include learning skills if serve students in grades 3-12)
 - Pre and post ratings must be collected on the same sample of students, which must include *at least 40 students* per site or all students if site serves fewer than 40.
 - ▶ Pre SAYO-T & S DUE: **February 17th**
 - ▶ Post SAYO-T & S DUE: **June 15th**
 - ▶ Summer SAYO-T & S DUE: **September 14th**

- Have students complete online SAYO-Youth survey (links will be send to coordinator in early fall and winter)
 - All sites w/ youths in grades 4-12
 - Sites with > 60 students must survey *at least 60 students* enrolled in 21st CCLC program for majority of school year (at least Nov - May)
 - Sites with fewer than 60 students must survey *all* students enrolled in 21st CCLC program for majority of school year (at least Nov - May)
 - ▶ Preliminary SAYO-Y survey responses DUE: **December 2nd**
 - ▶ Post SAYO-Y survey responses DUE: **June 1st**
 - Sites w/ technology concerns should contact ESE

- Utilize the APT across all funded 21st CCLC sites
 - Complete the following required sections:
 - II. Homework (if offered) –
 - ▶ All sections
 - III. Activity Time-
 - ▶ Section A- Organization & Nature of Activity
 - ▶ Section B- Staff Promote Youth Engagement
 - ▶ Section E- Youth Participation
 - ▶ Pre- Selected SAYO Skill Building Areas
 - IV. Overall Program Ratings
 - ▶ Section B - Overall Ratings of Program Schedule & Offerings
 - Select other sections that match up with your areas of need or interest.
 - Apt-Q
 - Grantees will be required to discuss findings from observations as part of the year-end qualitative evaluation, as well as describe how findings were and will be used to effect continuous program improvement.

- Enter USDOE Data via their online application: <http://ppics.learningpt.org/ppicsnet/public/default.aspx>
 - Grantee profile and APR sections: Operations, Staffing, Feeder Schools, & Activities
 - ▶ *Summer '09 and School Year '09-'10 Data DUE: **October 21st (2011)**
 - ▶ Summer '10 and School Year '10-'11 Data DUE **October 19th (2012)**

- Submit Written Evaluation/Continuation Grant
 - Preliminary School Year Data Analysis: **TENTATIVE March 16th**
 - Final School Year DUE: **TENTATIVE July 27th**
 - Summer Year DUE: **TENTATIVE September 28th**